

## Notification of action: Alting - COVID-19



Based on the events we are currently experiencing due to the spread of COVID-19, we are hereby notifying you that since last Friday we have implemented a **protocol of preventative measures following the guidelines of WHO and the Ministry of Health**, always prioritizing the **safety of everyone** in order **to continue our work**. Some of the measures include:

- We are now **working remotely**. Our entire team has the materials and technology needed to continue taking care of all arrangements.
- We will be **available** in our **usual schedule as follows**:  
Our telephone lines will be open from Monday to Thursday, 9 am to 2 pm and 3:30 to 7 pm, and Fridays from 9 am to 3 pm. Our usual email accounts will also be operating.
- **Internal meetings** will be held via **videoconferencing**.
- **External meetings** will be held via **videoconferencing** whenever possible; otherwise, they will still **be held, but following the safety protocol**.

If you have any inquiries, please do not hesitate to contact us on **93 505 40 40** or [alting@alting.com](mailto:alting@alting.com).

We will keep you informed (via our social media and blog) of any changes.

**The entire Alting team** is at your disposition, and we all hope that this situation returns to normal as quickly as possible.



We also want to express **all our support, recognition and appreciation** to all the healthcare staff and everyone who is making it possible to flatten the curve on this virus as quickly as possible.